

# Coach Checklist

## Step 1 – Register

- Please answer the question below (Check One)
  - I WILL COACH
  - I WILL NOT COACH
  - I WILL COACH, if that is what it takes for my child to play

## Step 2 - What forms do I need to fill out?

- Coaches Commitment Form:  
[http://creator.zoho.com/henrycountysa/coach-commitment-form/form-perma/Coach\\_Commitment\\_Form/](http://creator.zoho.com/henrycountysa/coach-commitment-form/form-perma/Coach_Commitment_Form/)
- Background Check:  
<https://opportunities.averity.com/hcsa>
- Get your Henry County Parks & Rec Badge  
99 Lake Dow Rd, McDonough GA 30252

## Step 3 - Coaching Course!

- Sign Up for the age appropriate coaching course  
[http://www.hcsa.org/education/cep/index\\_E.html](http://www.hcsa.org/education/cep/index_E.html)

## Step 4 – Coaches Meeting

- Tuesday, February 21 at 7 pm – 99 Lake Dow Rd, McDonough GA 30252

## Step 5 – Call Your Players

Please call your players immediately **(NO LATER than February 27)**

- When you call your players, please tell them and have them write down your:
  - 1) Name \_\_\_\_\_
  - 2) Phone Number \_\_\_\_\_
  - 3) Email \_\_\_\_\_
  - 4) Practice Day(s) \_\_\_\_\_
  - 5) Practice Time(s) \_\_\_\_\_
  - 6) Practice Field Assignment(s): \_\_\_\_\_